This Form is for Developments receiving a reservation of credits under the QAP

1. DEVELOPMENT INFORMATION

DEVELOPMENT NAME:

Tax Credit Application Number:

TAX CREDIT BUILDING IDENTIFICATION NUMBER (BIN):

HOME/DEVELOPMENT FUND AWARD NUMBER (IF ANY):

USDA/DEVELOPMENT FUND AWARD NUMBER (IF ANY):

FEDERAL HOME LOAN BANK ID NUMBER (IF ANY):

DATE PLACED IN SERVICE (OR WILL PLACE IN SERVICE):

1. Property Address:

City:       State:

Zip Code:       Phone: (      )

Email:

1. Owner Name:

Owner Contact:

Address:

City:       State:

Zip Code:       Phone: (      )

Email:

1. Management Company:

Contact Name:

Address:

City:       State:

Zip Code:       Phone: (      )

Email:

1. Number of buildings in Development:

Number of RHTC Units/Apartments:

Total number of Units/Apartments:

Total number of Home assisted Units:

Total number of USDA assisted Units:

1. BUILDING PERMIT INFORMATION

* 1. State Plan Release Project #:
  2. State Plan Release Filing Date:
  3. Building Permit Issuance Date:
  4. Initial Date buildings were constructed:
  5. Date buildings were rehabilitated (if applicable):

Please place an “X” in the box next to all types of construction applicable to the development:

1. BUILDING INFORMATION

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New Construction Number of Efficiency Units

Model Number of 1-Bedroom Units

Addition Number of 2-Bedroom Units

Rehabilitation Number of 3-Bedroom Units

Building Occupancy Change of Use Number of 4-Bedroom Units

Duplex Number of 5-Bedroom Units

Townhouse Number of Type A Accessible Units

Single Family Dwelling Number of Type B Accessible Units Single Story Number of Fully Accessible Units Two Story

Three Story

Multi-Story

Assisted Living/Elderly Housing

1. DEVELOPMENT DESIGN AMENITIES

Please check the box next to an amenity to mark all the development’s amenities chosen for awarded points. NOTE: Please Review the Definitions of each Feature, in Appendix H, for specific Requirements (If Any).

NOTE: Specific requirements may apply for each amenity (See definitions in Appendix G).

|  |  |  |
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| **Chart 1: Common Area**  **Total of 10 Amenities** | | |
| **A** | **B** | **C** |
| **Tenant Entertainment:**  **Minimum of 2 Amenities** | **Common Area Convenience**  **Minimum of 2 Amenities** | **Common Area Architectural Minimum of 2 Amenities** |
| Playground | One Parking Spot Per Unit | Multiple Building Designs |
| Bike Racks or Bike Storage Lockers | Designated Car Wash Facility | Multiple Floor Plans |
| Designated Garden Area | Garage or carport for each unit | Steel Frame |
| Fenced dog walking area | Enclosed Bus Stop Shelter | Architectural Roofing Shingles |
| Community Room | Comfort Conditioned Common Areas | Exterior made 100% of brick, stone, cement board, or insulated metal panels |
| Television in common area | Beauty Salon/Barber Shop | Metal Roof Covering |
| Designated Walking/Jogging Path | Laundry Facilities | Slate Roof Covering |
| Billiards Table | Onsite property manager | Sound-Proof Unit Separation Assemblies |
| Basketball Court | Pet washing area | Energy Star Rated materials for flat roofs |
| Fenced in Tennis Court | Hands-free features in common area bathrooms and kitchens and handsanitizer stations in common area |  |
| Gazebo (does not qualify if the gazebo is the designated smoking area for the  property) | Indoor air purification system in common areas |  |
| Picnic Area with Permanent Grill |  |  |
| Sand Volley Ball Court |  |  |
| Computer Center |  |  |
| Exercise Room |  |  |
| Theater Room |  |  |
| Rooftop deck |  |  |
| Pickleball court |  |  |

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| **Chart 2: Apartment Unit**  **Total of 5 Amenities** | |
| **A** | **B** |
| **Unit Interior Architectural:**  **Minimum of 2 Amenities** | **Unit Convenience:**  **Minimum of 2 Amenities** |
| Window Blinds or Curtains | Garbage Disposal |
| Hardwood or Tile Floors | Door Bells |
| Individual Porch/Patio/Balcony | Cable Hook-Ups |
| Walk-In Closets or closets with high/low closet organizers | Motion Detector Lights for Each Unit |
| External Individual Attached Storage | Clothes Washer/Dryer |
| Pressure relief vents for all bedrooms, unless all bedrooms contain return air vents | Built-In Dishwasher |
| Kitchen Pantry | Ceiling Fan |
| At least 5% of the units are 3 bedrooms | Charging outlets with USB ports |
| At least 5% of the units are 4 bedrooms or larger | Microhoods or microwaves provided in all units |
| Attached garage | Sliding barn doors for all interior doors |
| Ceiling lights in each bedroom | Smart thermostats |
| Coat or linen closet |  |
| Kitchen cabinets with pull shelves in lower cabinets and lazy-susans in corner cabinets |  |

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| **Chart 3: Safety & Security**  **Total of 3 Amenities** | |
| **A** | **B** |
| **Security:**  **Minimum of 1 Amenity** | **Life Safety**  **Minimum of 1 Amenity** |
| Restricted Access to Property/Gated Community | Emergency Pull Cord/Call Button |
| Security Camera at all Entrances | Fire Extinguishers |
| Site/Parking Area Lighting | Fire Sprinkler System (only if not required by code; see definition in Appendix G) |
| Security Cameras at On-Site Bus Stops | Documented Fire Extinguisher Training for Tenants conducted by a Professional in Fire Fighting |
| Intercom / Call System | Kitchen Fire Blanket |
| Peep Hole on Exterior Doors | Emergency Escape Ladders |
| Keyless door locks (ex: proximity sensor or fingerprint scanner) | Tenant Fire Safety Education/Training |
| Bump-Proof Entry Door Locks | Posted Speed Limit & “Caution Children Playing” Signs |
| Steel Entry Doors & Frames | Fenced-In Retaining Ponds |
| Security Alarm (Doors) | Emergency Lighting |
| Security Alarm (Windows) | Showers with a minimum area of 9 sq. ft. |
| LED wall pack lighting on each building | Automated External Defibrillator (AED) onsite and staff trained on usage |

Please attach the narrative summary from the initial application that addresses the unique features of this development for the inspection request.

Please check the box next to a feature to mark all the development’s universal design features chosen for awarded points.

1. UNIVERSAL DESIGN FEATURES
2. UNIQUE FEATURES

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| **Column A** | **Column B** | **Column C** |
| Front loading washer and dryer with front controls, raised on platforms or drawers in each unit or all laundry facilities | At least one entrance to the ground floor of a unit shall be on a circulation path from a public street or sidewalk, a dwelling unit driveway, or a garage. That circulation path shall be a ramp or sloped walking surface. Changes in elevation shall not exceed ½”  (All one & two family dwellings only) | Audible and visible smoke detectors in each unit |
| Walk-in Bathtub or shower with a folding or permanent seat  (Age-restricted Developments 10% of the units; Non age-restricted Developments 5% of the units) | In kitchens, provide pull out shelves or Lazy Susan storage systems in base corner cabinets in each unit | Light switches located 48” maximum above the finished floor in each unit |
| Range/oven with controls located to not require reaching over burners in 10% of the units | All interior doors shall have a minimum clear width opening of 31-3/4” | Rocker or touch sensitive lighting controls in each unit |
| Wall oven with 27” minimum knee clearance under the door in the open position and controls 48” maximum above the floor in 10% of the units | Adjustable height shelves in kitchen wall cabinets in each unit | Mirrors over bathroom sinks have the reflecting surface 40” maximum above the floor or tilt to provide a similar view in each unit |
| Toilets that meet the provisions for location, clearance, height and grab bars in 2009 ICC A117.1 Section 604.5 in one bathroom in each unit | Where provided, telephone entry systems shall comply with ANSI.SASMA 303.-2006, Performance Criteria for Accessible Communication Entry Systems | Lever handle faucets on lavatories and sinks in each unit |
| An accessible route from the garage into the dwelling in 10% of the units with attached private garages | Provide one of the following in one bathroom within each unit:  1. Adjustable height shower head that allows for a shower head to be located below 48” above the tub or shower floor; or  2. Hand-held showerhead with a flexible hose 59” minimum in length | Full length mirrors with the bottom of the reflecting surface lower than 36” and top to be at least 72” above the floor in each unit |
| Curb cuts along an accessible route throughout the development in accordance with 2009 ICC A117.1 Section 406.13 | Remote control heating and cooling in each unit | Signage identifying unit numbers includes visual characters, raised characters, and braille |
| Side by side refrigerators in each unit | In the kitchen, provide a 30” x 48” clear floor space adjacent to the sink, dishwasher, cooktop, oven, refrigerator/freezer and trash compactor | Remote controls or motion sensor controls for room lighting in each unit |
| Automatic garage door openers on all overhead garage doors | At least one section of the counter or a pull out surface shall provide a work surface with knee and toe clearances in accordance with ICC A117.1 Section 1003.12.3 | Bathtub/shower controls located 48” maximum above the tub floor in each unit |
| Kitchen sink and work surface in accordance with ICC A117.1 Sections 1003.12.3.2 and 1003.12.4.2 in 10% of the units | Built in microwave with an adjacent clear floor space and controls located 48” maximum above the floor in each of the units | Pulls on drawers & cabinets in each unit |
| Motion detector controls for the outside lights on at least one entrance to each unit | Kitchen and bathroom countertops with a visual contrast at the front edge of the counter or between the counter and the cabinet in each unit | At least one garden area raised to a minimum of 15” above the adjacent grade |
| Removable base cabinets at the kitchen sink, one kitchen work surface, and at least one bathroom sink in accordance with ICC A117.1 Sections 1003.12.3.1, 1003.12.4.1, and 1003.11.2 in all ground floor units | Provide a 30” x 48” clear floor space in each bathroom. Where bathroom doors swing in, the clear floor space must be beyond the swing of the door | Provide 10 fc lighting for at least one work surface in each unit |
| In kitchens, provide pull out shelving for all standard base cabinets in each unit | All hallways 42” or wider in each unit | Controls for bathtubs or showers located between the centerline of the bathtub or shower stall and the front edge of the opening in at least one bathroom in each unit |
| Provide a roll-in shower in at least one bathroom in accordance with ICC A117.1 Section 608.2.2 or 608.2.3 in each unit | Where walls are provided adjacent to toilets, bathtubs or showers, provide blocking for a future installation of grab bars in accordance with ICC A117.1 Section 1004.11.1 | All closet rods adjustable or provide a portion of each closet with two clothes rods at different heights in each unit |
| In 10% of the units, provide cook top with toe & knee clearance underneath in accordance with ICC A117.1 Section 1003.12.5.4.2. The underside of the cook top shall be insulated or otherwise configured to protect from burns, abrasions or electric shock | Kitchen sink with pull out faucet in lieu of side mount sprayer in each unit | Slide or bi-folding closet doors for reach-in closets in all units |
| Dishwasher unit with all operable parts and shelving between 15” and 48” above the flooring 10% of the units | Provide a means of identifying visitors without opening the door in accordance with ICC A117.1 Section 1006.5.2 | Levered hardware on all doors intended for passage in each unit |
| A shower with a fixed or fold down seat or a bathtub with a seat in at least one bathroom in 10% of the units | Significant color contrast between floor surfaces and trim in each unit | Electrical outlets raised a minimum of 15” above the finished floor in each unit. Dedicated outlets and floor outlets are not required to meet this standard |
| Grab bars installed at tub/shower in 10% of the units  (1st bathroom only for two bathroom units) | Visual contrast between stair risers and stair treads in each unit that contains stairways | Lighted doorbell at the primary entrance to each unit |
| Remote controlled drape, blinds and/or curtains in 5% of the units | Handrails installed in all common area corridors | Countertop sinks with basin located as close to the front edge as possible in 10% of the units |
| Slip resistant flooring or carpet in each unit complying with ICC A117.1 Section 302.2 | Cordless window blinds on every window in each unit | Self-closing drawers on kitchen cabinets |
| At least one bedroom on an accessible level in each multi-story unit |  | Mailboxes located between 24”-48” above the ground |
| Chair lift, platform lift, or private residence elevator in a multi-story unit |  | Toilets with seat height of 17-19” at least one bathroom in each unit |
| Low-power automatic doors at accessible exterior entrances |  |  |

1. Energy Efficiency Features (Post 2010 applications)

For application awards after 2010; Please identify the Energy efficiency Rating(s) for points awarded with an ”X” next to the applicable rating(s).

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|  | LEED Silver |
|  | ICC 700-2008 Silver Rating National Green Building Standard |
|  | Enterprise Green Communities |
|  | Equivalent under a rating for systems that are accredited by the American National Standards Institute may earn equivalent points for equivalent end results of the above listed items.\* |

1. Tenant Equipment Training

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| Smart Use Training |
| Please Describe What Your Training Includes: |

1. DIRECTIONS TO SITE

Please provide the most efficient directions to the property, starting from the major intersection nearest to the site:

1. Additional Features

Please disclose and additional features/items provided at the development, which were not identified at the time of the initial application.